

# Banner System Access Request

## User Information

Name \_\_\_\_\_ Eckerd ID \_\_\_\_\_  
Last First Middle

## Copy User

Please give access equivalent to: \_\_\_\_\_  
First Last Middle

## Additional Instructions

## Liaison Approval

Department	Name	Signature	Date

## Banner Access

- Select modules in your department
- Access to information from other offices must be authorized by that office
- Access to budgets must be authorized by the Finance Office

Admissions/Recruiting	<i>Liaison: Patricia LeMieux</i>	Modify or Query	Data Entry	Administer	Access/Excel Reports
<input type="checkbox"/> Admissions		-	-	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Recruiting		-	-	-	-

Advancement/Alumni	<i>Liaison: Scott Rivinius</i>	Modify or Query	Data Entry	Administer	Access/Excel Reports
<input type="checkbox"/> Advancement		<input type="checkbox"/> M <input type="checkbox"/> Q	<input type="checkbox"/>	-	<input type="checkbox"/>
<input type="checkbox"/> Web (WebTailor:User Roles:Advancement Moves Manager)		-	-	-	-

Budget	<i>Liaison: Luz Arcila</i>	Modify or Query	Data Entry	Administer	Access/Excel Reports
<input type="checkbox"/> Position Control		-	-	-	-

Bursar	<i>Liaison: Angie Noronow</i>	Modify or Query	Data Entry	Administer	Access/Excel Reports
<input type="checkbox"/> Accounts Receivable		-	-	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Billing		-	-	-	<input type="checkbox"/>
<input type="checkbox"/> Cashier		-	-	-	-
<input type="checkbox"/> Special Programs		-	-	-	-
<input type="checkbox"/> Collections		-	-	-	-
<input type="checkbox"/> Credit Cards		-	-	<input type="checkbox"/>	-
<input type="checkbox"/> Loans		-	-	-	-

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Finance	<i>Liaison: Tammy Marshall</i>	Modify or Query	Data Entry	Administer	Access/Excel Reports
<input type="checkbox"/> Business Office		-	-	<input type="checkbox"/>	-
<input type="checkbox"/> Accounts Payable		-	-	<input type="checkbox"/>	-
<input type="checkbox"/> Accounts Receivable		-	-	<input type="checkbox"/>	-
<input type="checkbox"/> Billing		-	-	-	<input type="checkbox"/>
<input type="checkbox"/> Cashier		-	-	-	-
<input type="checkbox"/> Collections		-	-	-	-
<input type="checkbox"/> Credit Cards		-	-	<input type="checkbox"/>	-
<input type="checkbox"/> Loans		-	-	-	-
<input type="checkbox"/> Checks		-	-	-	-
<input type="checkbox"/> Journal Vouchers		-	-	-	-
<input type="checkbox"/> Payroll		<input type="checkbox"/> M <input type="checkbox"/> Q	-	<input type="checkbox"/>	-
<input type="checkbox"/> Purchasing		-	-	-	-
<input type="checkbox"/> Security		-	-	-	<input type="checkbox"/>
<input type="checkbox"/> a2b finance		-	-	-	-
<input type="checkbox"/> a2b payroll		-	-	-	-
<input type="checkbox"/> Finance Office		-	-	-	<input type="checkbox"/>
<input type="checkbox"/> Approvals		-	-	-	-
<input type="checkbox"/> Budget Manager		-	-	-	<input type="checkbox"/>

Financial Aid	<i>Liaison: Pat Watkins/Debra Aracri</i>	Modify or Query	Data Entry	Administer	Access/Excel Reports
<input type="checkbox"/> Financial Aid		<input type="checkbox"/> M <input type="checkbox"/> Q	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Clearinghouse		-	-	-	-
<input type="checkbox"/> Title IV		-	-	-	-

Housing	<i>Liaison: Lena Wilfalk</i>	Modify or Query	Data Entry	Administer	Access/Excel Reports
<input type="checkbox"/> Residence Life		-	-	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Housing		-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Human Resources	<i>Liaison: Juli Chavez</i>	Modify or Query	Data Entry	Administer	Access/Excel Reports
<input type="checkbox"/> Human Resources		-	-	<input type="checkbox"/>	<input type="checkbox"/>

Information Technology Services	<i>Liaison: Frank Abney</i>	Modify or Query	Data Entry	Administer	Access/Excel Reports
<input type="checkbox"/> ITS		-	-	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Post Office		-	-	-	<input type="checkbox"/>
<input type="checkbox"/> Switchboard		-	-	-	<input type="checkbox"/>

Institutional Research	<i>Liaison: Sharon Grubis</i>	Modify or Query	Data Entry	Administer	Access/Excel Reports
<input type="checkbox"/> Institutional Research		-	-	<input type="checkbox"/>	<input type="checkbox"/>

Miscellaneous	<i>Liaison: Frank Abney</i>	Modify or Query	Data Entry	Administer	Access/Excel Reports
<input type="checkbox"/> Letter Generation		-	<input type="checkbox"/>	-	-
<input type="checkbox"/> Population Selection		-	<input type="checkbox"/>	-	-
<input type="checkbox"/> ID Creation		-	-	-	-

President's Office	<i>Liaison: JoAnn Townsend</i>	Modify or Query	Data Entry	Administer	Access/Excel Reports
<input type="checkbox"/> President's Office		-	-	-	-

Registrar	<i>Liaison: Linda Swindall</i>	Modify or Query	Data Entry	Administer	Access/Excel Reports
<input type="checkbox"/> Academic History		-	-	-	-
<input type="checkbox"/> Registrar		-	-	<input type="checkbox"/>	<input type="checkbox"/>

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Special Programs	<i>Liaison: Regina Pheil</i>	Modify or Query	Data Entry	Administer	Access/Excel Reports
<input type="checkbox"/> LDI		-	-	-	<input type="checkbox"/>

Program for Experienced Learners	<i>Liaison: Main-Debra Lanning Tampa-Wally Flag Sarasota-Linda Johnson Palm Harbor/Seminole-Barbara Hubbard</i>	Modify or Query	Data Entry	Administer	Access/Excel Reports
<input type="checkbox"/> PEL		-	-	-	<input type="checkbox"/>
<input type="checkbox"/> Academic History		-	<input type="checkbox"/>	-	-
<input type="checkbox"/> Advisor		-	-	-	-
<input type="checkbox"/> CAPP		-	-	-	-
<input type="checkbox"/> Catalog		-	-	-	-
<input type="checkbox"/> Recruiting		-	-	-	-
<input type="checkbox"/> Registration		-	-	<input type="checkbox"/>	-
<input type="checkbox"/> Schedule		-	-	-	-

Student Affairs	<i>Liaison: Diane Elmore</i>	Modify or Query	Data Entry	Administer	Access/Excel Reports
<input type="checkbox"/> Athletics		-	-	-	<input type="checkbox"/>
<input type="checkbox"/> Counseling		-	-	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Family Relations		-	-	-	-
<input type="checkbox"/> Health Center		-	-	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> International Relations		<input type="checkbox"/> M <input type="checkbox"/> Q	-	-	<input type="checkbox"/>
<input type="checkbox"/> Internships		-	-	-	-
<input type="checkbox"/> Ministries		-	-	-	-
<input type="checkbox"/> Multicultural Affairs		-	-	-	<input type="checkbox"/>
<input type="checkbox"/> Parent Relations		-	-	-	<input type="checkbox"/>
<input type="checkbox"/> Safety & Security		-	-	-	<input type="checkbox"/>
<input type="checkbox"/> Waterfront		-	-	-	<input type="checkbox"/>

Student Employment	<i>Liaison: John Ingmire</i>	Modify or Query	Data Entry	Administer	Access/Excel Reports
<input type="checkbox"/> CALA		-	-	-	<input type="checkbox"/>
<input type="checkbox"/> Campus Activities		-	-	-	<input type="checkbox"/>
<input type="checkbox"/> Career Resources		-	-	-	<input type="checkbox"/>
<input type="checkbox"/> Payroll		-	<input type="checkbox"/>	<input type="checkbox"/>	-
<input type="checkbox"/> Recruiting		-	-	-	-